Paris, France
March 29-30, 2018

The Asset Disclosure System of Armenia

The Commission on Ethics of High-Ranking Officials

Functions of the Commission Related to Asset Declarations

- The maintenance of the register of declarations,
- regulation of analysis process and publication of declarations,
- Adopting the requirements for filling in the declarations and the procedure of their submission,
- Investigating cases of administrative offences related to violations of declaration regulations and imposing administrative penalties.

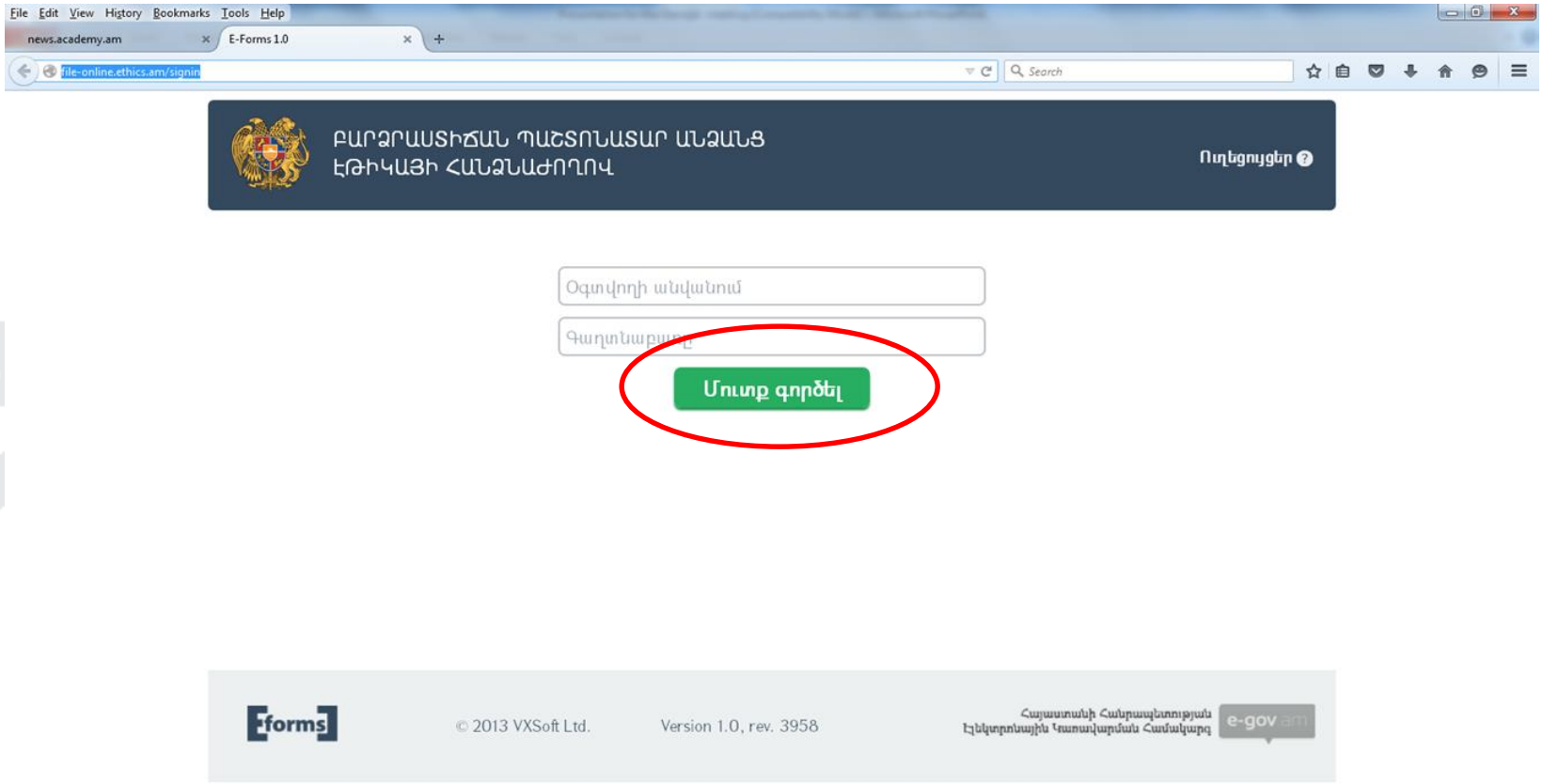
The Strengths of Declaration System

- User-friendly electronic system and high compliance rate (99% submission by declarants in the absence of sanctioning system) with reduced technical errors,
- Transparency through publishing the declaration data,
- Built in analytical instruments including based on risk indicators,
- Data verification tool via interoperability with other state electronic databases

Subjects of Declaration System

1. High-ranking official declarants (more than 750):
   - Executive
   - Legislative
   - Judicial
   - Prosecution
   - State Institutions Established by Law.
2. Non-high-ranking official declarants (more than 2500):
   - highest positions of civil service
   - highest positions of public service in the Staff of the National Assembly
   - highest and senior positions in law enforcement agencies and state revenue authorities
   - mayors of communities with a population of 15,000 or more and others.

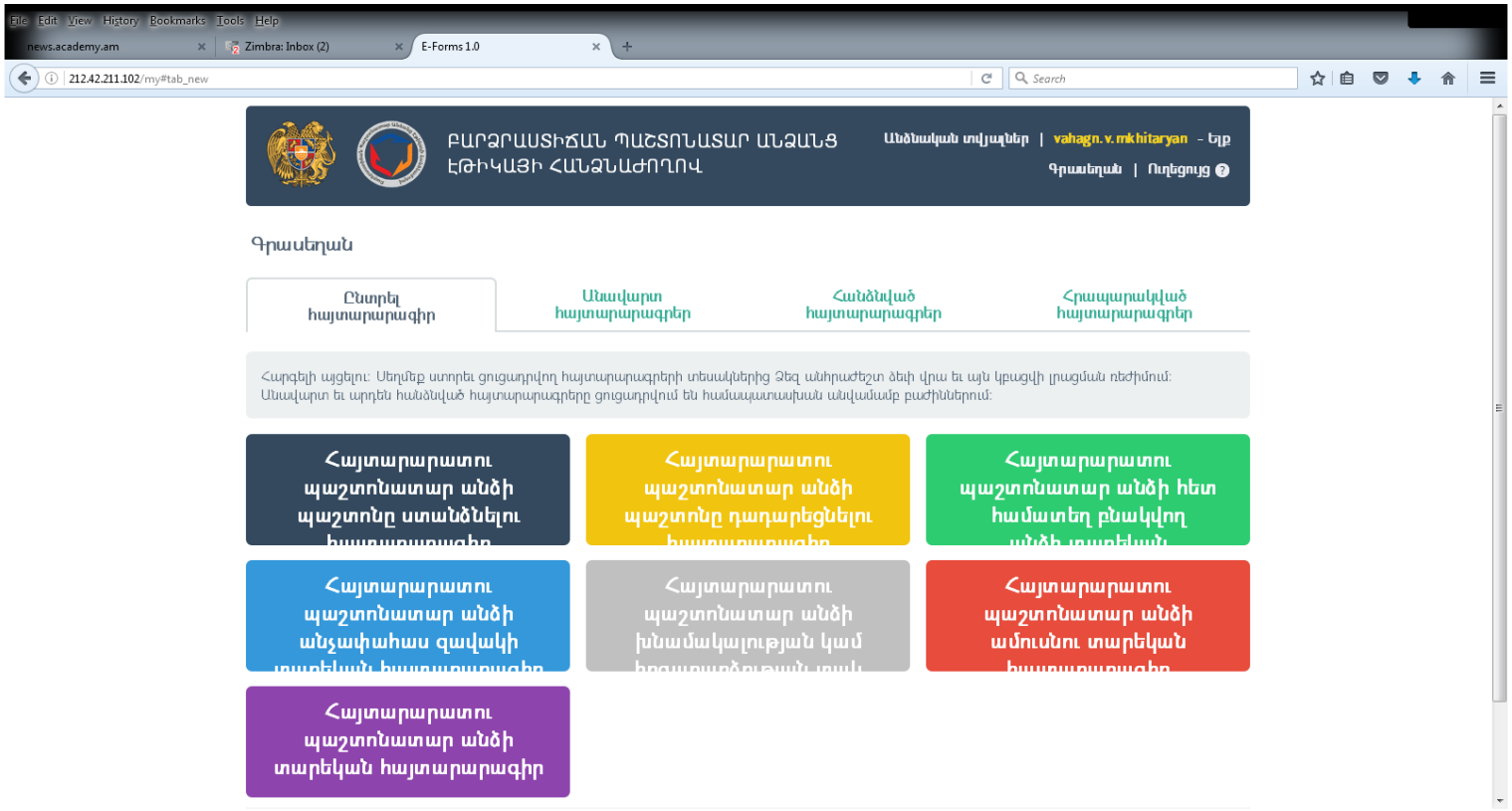
Functionality of Electronic System
User level



Types of Declarations

- Entry declarations within 30 days after the appointment (as of the date of assuming official duties,)
- Annual declarations by the end of March,
- Exit declarations within 30 days after the resignation (as of the date of resigning from the position).

Functionality of Electronic System
User level



Declaration Information

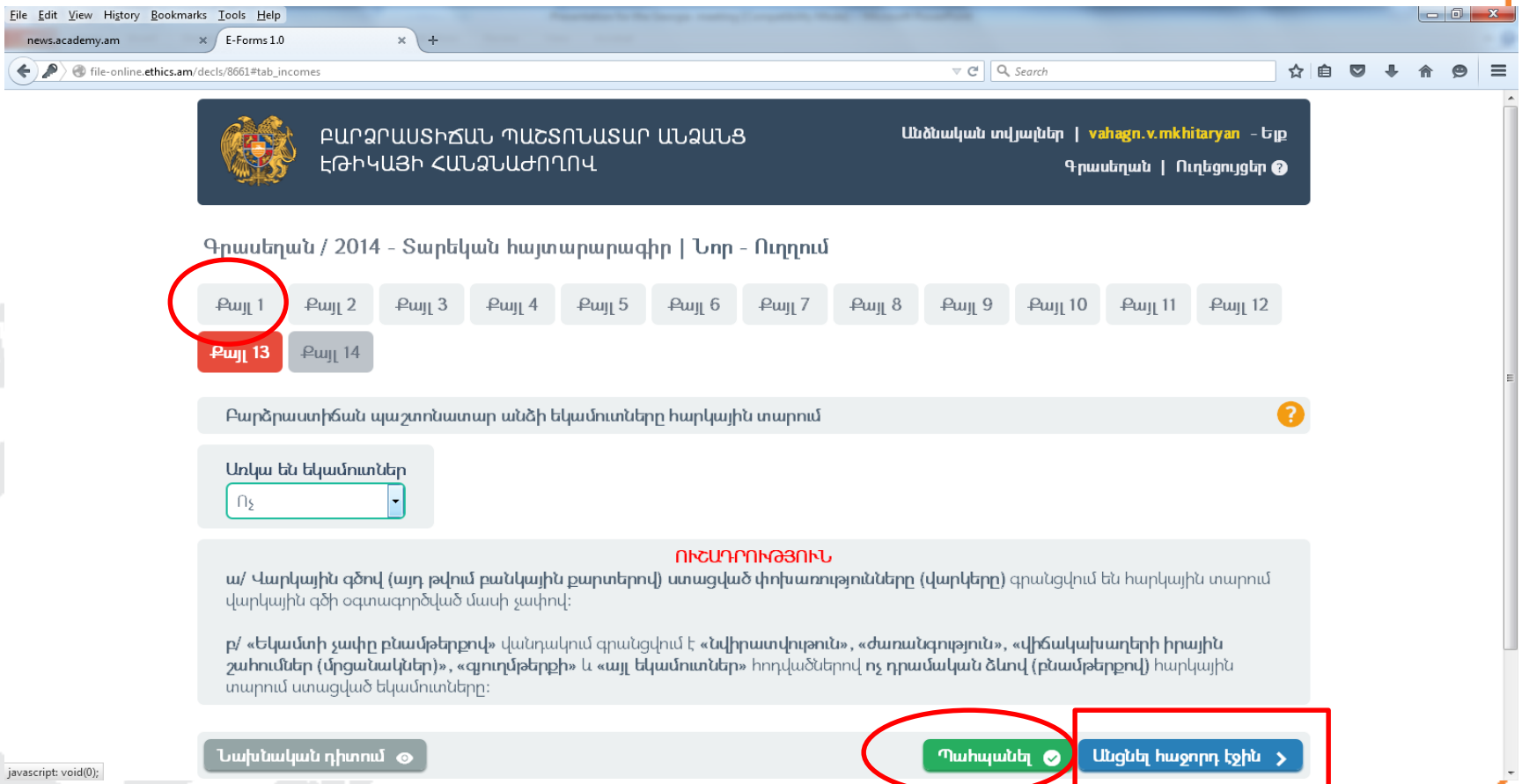
The information of property and income of the following persons shall be submitted:

- public officials,
- family members of a declarant official - his spouse, underage child (including adopted), a person under guardianship or custody of the declarant official, and anyone cohabiting with the declarant official

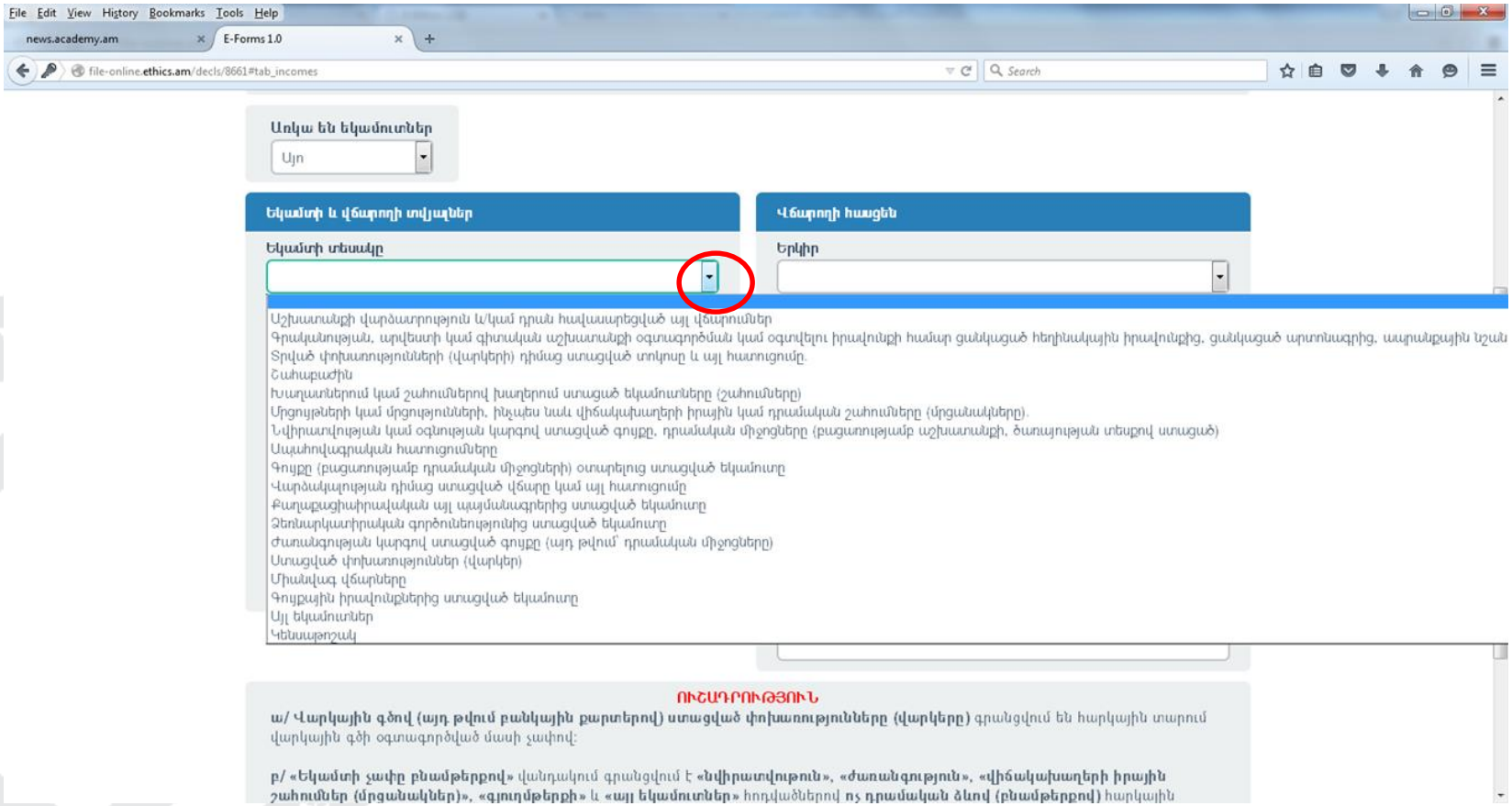
Scope and Content of Declarations

- Persons Related to public officials
- Property
  - Immovable property
  - Movable property
  - Securities (bond, check, bill, and others),
  - Borrowings,
  - Expensive other property over 8.000.000 AMD
  - Monetary assets
- Income and its sources

Functionality of Electronic System
User level



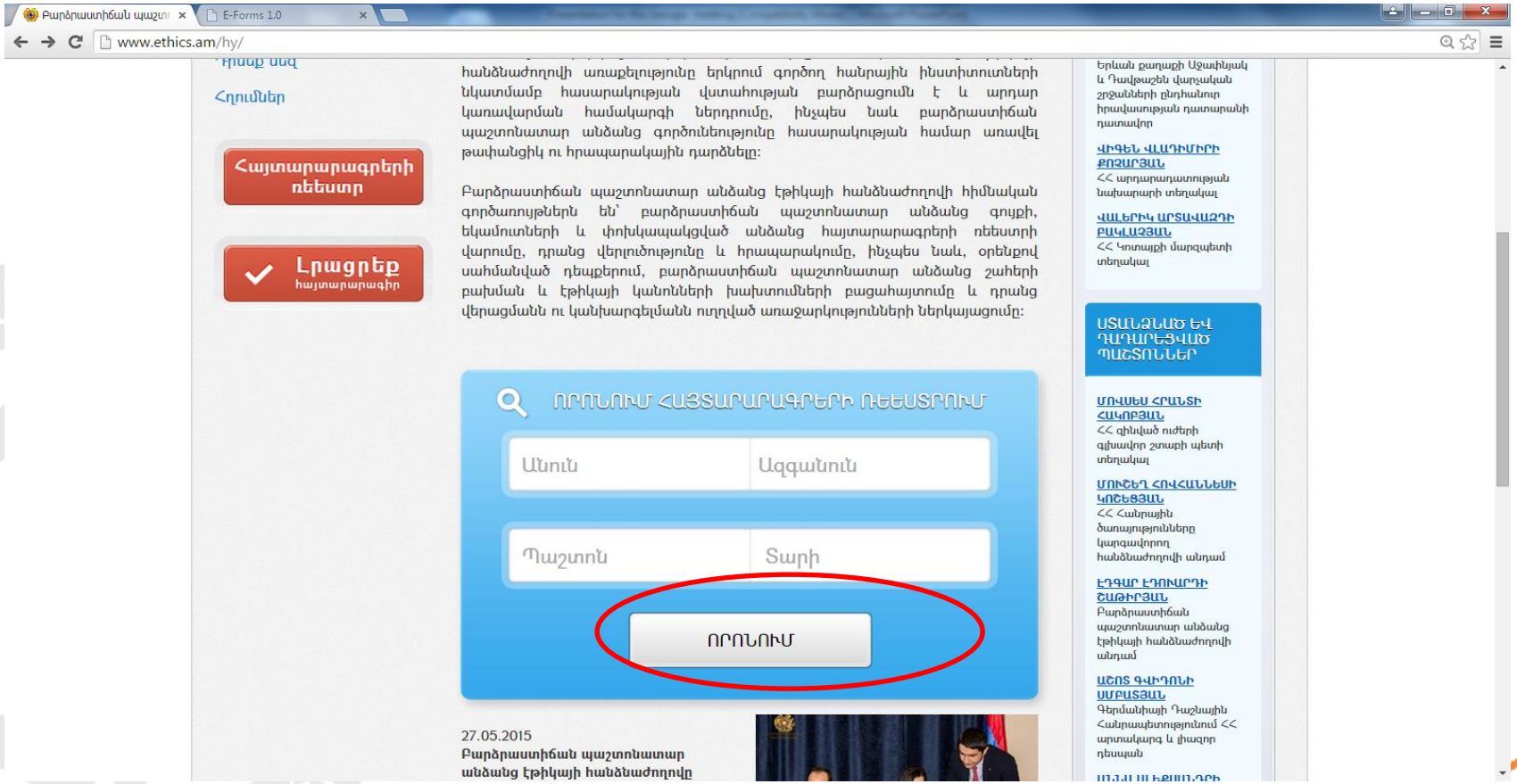
Functionality of Electronic System
User level



Publication of declarations

- Publishing declarations on the official website of the Commission: www.ethics.am

Publication of declarations



Levels of Functionality of Electronic System

- **User level**
  - User friendly system (save draft declarations, to sign with electronic signature, guidance incorporated into the system)
  - All the declarations (draft, submitted and published) are kept in officials' portfolio and are public
- **Operational level**
  - Submission compliance check
  - Approval for publishing
- **Administrational level**
  - Managing high-ranking officials registry
  - Technical parameter settings
- **Superuser**
  - Statistics related to declaration and officials registry
  - Risk analysis tools
  - Verification through interoperability with other state databases.

Declaration Analysis

The Ethics Commission of High-Ranking Officials carries out:

1) Inspection of compliance with the requirements for completing and submitting a declaration; and

2) Inspection of reliability and integrity of the declared data;

Access to Databases of:

- State Register of the Legal Entities of the Ministry of Justice,
- State Register of the Civil Acts Registration of the Ministry of Justice,
- State Population Register of Police,
- Police Register of Vehicles,
- Real Estate Register of State Committee of Cadaster,
- the Central Depository and other persons entitled to maintain a register of securities holders (nominal holders),
- Credit Bureaus (including through an electronic inquiry).

Sanctions for Violations of Regulations on Asset Declarations

- The Commission investigates cases of administrative offences and imposes administrative penalties the cases when
- the declarant official or his family member fail to file a declaration in the time period prescribed by law
- the declarant official or his family member file the declaration in violation of the requirements on completing declarations or of the procedure of filing declarations,
- the declarant official or his family member negligently present.

If concluded that there are criminal elements in the case, the Commission immediately forwards the materials of the proceedings to the Office of the Prosecutor General.

THANK YOU!